



NOTICE OF MEETING

LICENSING COMMITTEE

FRIDAY, 21 NOVEMBER 2014 AT 9.30 AM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Lucy Wingham 02392 834662

Email: lucy.wingham@portsmouthcc.gov.uk

Licensing Committee Members:

Councillors Hannah Hockaday (Chair), Ken Ellcome (Vice-Chair), Margaret Adair, Ken Ferrett, Margaret Foster, David Fuller, Frank Jonas, Lee Mason, Stuart Potter, Eleanor Scott, Phil Smith, Les Stevens, Sandra Stockdale, Julie Swan and Gerald Vernon-Jackson

Standing Deputies

Councillors Stephen Hastings, Lee Hunt, Leo Madden, Hugh Mason, Robert New, Linda Symes, Neill Young and Colin Galloway

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the relevant officer by 12 noon of the working day before the meeting, and must include the purpose of the deputation (eg. for or against the recommendations). Email requests are accepted. Contact: Lucy Wingham as listed above.

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of Members' Interests**
- 3 **Minutes of the Licensing Policy Committee meeting held on 10 January 2014 (Pages 1 - 4)**

The minutes of the meeting held on 10 January 2014 are attached.

RECOMMENDED that the minutes of the Licensing Policy Committee meeting held on 10 January 2014 be agreed and signed by the chair as a correct record.

- 4 **Hackney Carriage and Private Hire Policy Review - Consideration of options for review of current policy guidelines (Pages 5 - 10)**

Purpose

The purpose of this report is for the Licensing Committee to give approval, in principle, for the Head of Health, Safety and Licensing to undertake a thorough review of hackney carriage and private hire policy in respect of drivers, vehicles and private hire operators. Report attached.

- 5 **Annual Review of Licensing Fees (Pages 11 - 30)**

Purpose

The purpose of this report is for the committee to consider a review of the non-statutory fees charged for licences/registrations which are administered by the Licensing Committee. Report attached.

- 6 **Schedule 5, Local Government (Miscellaneous Provisions) Act 1982 and sections 115A - 115K Highways Act 1980 - Provision of Highway Amenities - Determination of Policy, Guidelines and other Associated Matters (Pages 31 - 70)**

A report by the Licensing Manager is attached.

- 7 **Exclusion of the Press and Public**

In view of the contents of the following item on the agenda the committee is RECOMMENDED to adopt the following motion:

"That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following items on the grounds that the report contains information defined as exempt in

Part 1 of Schedule 12A to the Local Government Act, 1972".

The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2013, regulation 5, the reasons for exemption of the listed items is shown below.

Members of the public may make representation as to why the item should be held in open session.

(N.B. the exempt/confidential papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties and members can return their exempt documentation to the Local Democracy Officer at the conclusion of the meeting for shredding.)

<u>Item</u>	<u>Exemption Para No.*</u>
8 - Prosecutions Appeals & Enforcement Action (Appendix only)	1

*Paragraph Numbers:

1. Information relating to any individual

8 Prosecutions, Appeals and Enforcement Action - Licensing Matters
(Pages 71 - 84)

Purpose

To advise members of prosecutions, appeals and other targeted enforcement action taken in respect of licensing matters and on behalf of the Licensing Manager and Head of Health, Safety and Licensing. It is normal policy to provide details of any prosecutions to the committee for information purposes, some of which will be exempt information. Report attached.

RECOMMENDED that the report be noted.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

